



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Transversal Contracting
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Ref RT58-2026RA

QUESTIONS AND ANSWERS

RT58-2026RA: APPOINTMENT OF A SERVICE PROVIDER FOR INSURANCE AND ADMINISTRATION OF THE SUBSIDIZED MOTOR TRANSPORT SCHEME AND THE VIP VEHICLE FLEET OF THE STATE FOR THE PERIOD 01 APRIL 2026 TO 31 MARCH 2031

	QUESTIONS	ANSWERS
1.	e-Tender Contact Details	Tel: (012) 406 9222 Email: etenders@treasury.gov.za Please refer to par. 7.2 of the SCC
2.	Can multiple documents be uploaded on the eTenders portal	Bidders must follow the instructions on the system. Each folder accepts only one file. If multiple documents are required, bidders must scan and upload them as one combined document in the appropriate folder.

3.	How can I find the tender documents?	Log on to the e-tender portal (www.etenders.gov.za) browse to RT58-2026RA and open the file to access the bid document.
4.	In an instance where there is a Joint Venture (JV) or consortium, because there would be different entities coming together to submit for this specific tender, whose MAAA number should be used?	The JV can be registered on the CSD and must have a supplier number. Both entities must be registered on CSD. For assistance with this please contact CSD call centre at (012) 406 9222.
5.	If it is an unincorporated JV, can we then use only the details of the lead partner?	Yes, the lead partner's MAAA details may be used, provided that the JV agreement is attached outlining the roles and responsibilities of the parties, and that all bidding documents, such as the SBD 4, Tax Pin, CSD reports etc are submitted for all JV partners.
6.	Can you please explain the difference between the previous pricing schedule and the current one?	In the previous tender, bidders were requested to submit an all-inclusive bid price. Bidders therefore submitted prices that included the premiums. This was incorrect. The pricing schedule has been rectified and now only requires bidders to provide an annual administrative fee.
7.	In the document it states that all costs must be catered for in the pricing. Does this mean that premiums must still be included?	No. Government will pay the premium, and the method for determining the premium is set out in the Special Conditions of Contract (SCC). The only cost payable to the bidder is the administration cost.
8.	Should the administration fee be fixed, or can it be variable and linked to volumes such as the number of vehicles?	The required pricing is a fixed annual administration fee for the entire fund, including all related administration and VIP insurance. The fee is not linked to vehicle volumes or other variable quantities, as the vehicle numbers remain relatively stable.

9.	Is it correct to assume that the contingency policy or rent-a-captive fund has already been established by Treasury, and that the bidder will only be responsible for administration?	No. It is the responsibility of the appointed bidder to establish the rent-a-captive or contingency policy and to administer it for the duration of the contract. The current contractor's policy will be closed out through a formal close-out process.
10.	With reference to section 6.4.5.1 of the SCC, does the professional indemnity insurance need to be in force at the time of bid submission, or is a quotation sufficient?	Criteria 6.4.5.1 of the SCC states the following: <i>"The bidder must submit valid proof of Professional Indemnity Insurance cover, in the form of a confirmation letter, a quotation or certificate of insurance, issued by an insurer licensed and regulated by the FSCA, indicating a coverage of not less than R100 million"</i> . A quotation is sufficient; however, the cover must be in force at the time the contract is implemented after award.
11.	When is the closing date of enquiries and the tender?	The closing date for receipt of all enquiries is 27 January 2026 and any enquiries beyond this date will not be considered. The closing date and time of the tender is 03 February 2026 at 11h00 .

MR. MULATEDZI RAUDZINGANA

DIRECTOR: TRANSVERSAL CONTRACTING

DATE: 26 JANUARY 2026